

Tel.no. 011-23503500
Extn.no. 302, 233, 309



Website: www.davcae.net.in
E-mail: eokvdav@gmail.com

DAV Centre for Academic Excellence

*DAV College Managing Committee
Chitra Gupta Road, Paharganj, New Delhi-55*

Ref. No. DAVCAE/2019 – 20/ 016

Date 12/04/2019

Subject: Capacity Building Program of Master Trainers in Social Studies for Middle/Secondary Classes

**Training Coordinates
DAV Public Schools**

Dear Sir/Madam,

Primary classes or formative years are most important part of school education. Our Middle School teachers should be strengthened to not only impart knowledge in particular subject but also to develop desired skills. To strengthen our Social Science teachers DAVCAE announces **3 days Master Trainer Program** in the month of May, 2019 for the Middle/Secondary School Teachers.

Tentative Programme Dates

Kindly note that Master Trainer Programme(s) for Social Science Teachers (Middle/Secondary Classes) will be organized in the month of May, 2019 as per schedule given below. For the convenience of participants and to limit the number of participants we will be organizing trainings in two groups.

MTP for Middle/Secondary : Group-I 2 - 4 May, 2019

(States Covered: CHD, DELHI/NCR, HR, HP, J.K, RJ,PB, U.P.,U.K)

MTP for Middle/Secondary : Group-II 8 - 10 May, 2019

(States Covered: AP, BR, CG, MP, JH, MH,GJ,OR,WB)

Action Points for Cluster Heads

1. For the purpose of Cluster Heads we have divided all the Clusters into 2 Groups. The States covered in each Group is attached for your ready reference. You are requested to send from your Cluster only those Master Trainer who attended the MTs Programme last year i.e. in May, 2018. However if the M T sent earlier is unable to perform and need to be replaced, then, that MT should not be sent. This decision is solely to be taken at the Cluster level by the Cluster Head and Training Coordinator collectively.

2. Attached please find the Cluster-wise list of Master Trainers. You will notice that some clusters do not have any Master Trainer. In consultation with the school Principal please nominate two/three Master Trainers for Middle/Secondary, from every cluster in your RTC.
- For Middle/Secondary - Master Trainers have to be nominated from Classes VI to X.
 - Fill up the attached Performa for Master Trainer Profile and mail it to us latest by **25th April, 2019.**

Thus the **Nominated Master-Trainers** shall report on the evening of :

Middle (Group I) : 1st May, 2019

Middle (Group II) : 7th May, 2019

NOTE : (Refer to Annexure 1 to get details of group I, II)

On-line Registration & Course Fee

- After the names have been finalized kindly register them on DAVCAE website.
- The Course fee of **Rs. 3000/-** may please be paid either through internet banking or deposited during the course at New Delhi in the form of a Multicity cheque or Demand Draft payable at New Delhi. Only the workshop expenses will be covered by the Course Fee.

Workshop Venue & Stay

- The Master Trainer Programme will be organized by DAV College Managing Committee, Pahar Ganj, New Delhi.
- For the stay of the Master Trainers approximate expenditure will be **Rs. 1600/- per day**. Since the boarding expenses (stay + dinner) will be directly met by the participants, the school should ensure that they carry the desired amount with them.

For any further query with respect to stay arrangements, registration, payment etc. you may contact Mr. Vikram Bhalla, DAVCAE, who could be reached at cell no: 09560609853 or Dr. Kshipra Verma Education Officer, DAVCAE and Programme Coordinator at cell No: 09250842142 or 09250553323. You will also be receiving further details of the Master Trainer Programme along with instructions to be passed on to the Master Trainers. Kindly ensure that it is disseminated to all concerned.

Yours sincerely,

Dr. Nisha Peshin
Director (Academics)

CC: 1. Directors Public Schools
2. All Cluster Heads

Encl: Working Paper
Master Trainer Profile Performa