



**DAV CENTRE FOR ACADEMIC EXCELLENCE**  
**DAV College Managing Committee**  
**Chitra Gupta Road, Paharganj, New Delhi-55**

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Ref. No. DAVCAE/2019-20/ 348/360

Date: 5 Dec., 2019

**For all Cluster Heads of Regional Training Centres**

**Subject : 3 days Capacity Building Programme for Master Trainers**  
**in General Science, SECONDARY Level (Classes IX-X), Group- II**

Dear Sir/Madam,

DAV Center of Academic Excellence has been successful in its initiative of building a core group of Master Trainers in all subjects who are diligently working for enhancement of our students.

In keeping with this agenda, regular training workshops are held which give the teachers an opportunity for Interaction, Collaboration and Professional development.

DAV Centre for Academic Excellence (DAVCAE) is going to organize a 3 days Capacity Building Program for **Master Trainers in General Science, Secondary Level (Classes IX – X)** from 8<sup>th</sup> - 10<sup>th</sup> Jan., 2020 in order to strengthen our Regional Training Centers and lay emphasis on grooming of efficient resource persons from our own in house cadre.

**Details of the Program:**

**Group-II: Master Trainer's Program for G. Science, Secondary Level (Classes IX-X)**

**Dates:** 8<sup>th</sup> -10<sup>th</sup> Jan., 2020

(States Covered: AP, TN, DL & NCR, JH, MH,MP, OR, UL, UP)

**Participants:** 65 approximately

**Venue :** Multipurpose Hall ,DAV CMC, Chitra Gupta Road, Paharganj, New Delhi

Please ensure that all **Clusters with 8 or less than eight Schools will send only one Master Trainer**. Rest of the Clusters having **more than eight Schools will ensure that Two (only) Master Trainers** are sent from each cluster, fulfilling the following criteria-

- i) Master Trainer associated with Classes: **IX - X**
- ii) Master Trainers can be Science TGTs/PGTs teaching classes IX-X, having at least 3-5 years teaching experience each.
- iii) The Cluster Heads are advised to make the necessary changes (if required) to fulfill the criteria of selection in selecting the master trainers from his/her cluster.
- iv) **Please assess the performance of the Master Trainers based on the training assignments undertaken by them. Nominate only those who have a good subject knowledge, good oratory skills, show confidence and been working sincerely and effectively.**



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**Directions to be given to the selected Master Trainers (MTs)-**

**All the MTs coming to attend the Program are requested to carry with them:**

- v) Their laptops with internet device (dongle) and a pen drive.
- vi) Text books of the classes they are teaching.

**On line Registration-**

1. On line Registration is compulsory. The participants are required to register themselves online on our website [www.davcae.net.in](http://www.davcae.net.in) under the training link.
2. Detailed instructions on training are provided on the link.
3. Course Fee: Rs 3,000/- per participant as DD in favour of '**DAV Centre for Academic Excellence**' may deposit the same during the program at Delhi. Kindly note that this course fee shall cover the workshop expenses only. The expenses on stay arrangement have to be borne by the participants.

**Contact us:** For related queries please contact the following persons:

- a) Mrs. Vanita/ Mrs. Tanu - 011-23503500 Ext. 302, 233, for On- Line Registration
- b) Sub. Sanjeev Mishra - 011 -23503500 Extn. 302 or 09873512580 for stay arrangements, payments etc.
- c) Mrs. Rajinder Narula - 011-23503500 Extn. 226 or : 09910666078 OSD- Academic Audit and **Programme Coordinator**. E-mail ID [dcae.aa@davcae.net.in](mailto:dcae.aa@davcae.net.in)

Please find attached the criterion for the selection of Master Trainers and Advisory to the participants.

Thank you very much for the support and cooperation DAVCAE garners from all its Regional Centres.

With Warm Regard

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**Dr.(Mrs.) Nisha Peshin**  
**Director -DAVCAE**

- Encl : 1. Criterion for Selection document**  
**2. Advisory to the Participants**