

Tel.no. 011-23520650
Tel.no. 011-23520652
Tel.no. 011-23515951



Website; www.davcae.net.in
E-mail: dcae.aa@davcmc.net.in

DAV CENTRE FOR ACADEMIC EXCELLENCE
DAV College Managing Committee
Chitra Gupta Road, Paharganj, New Delhi-55

Ref.No. DAVCAE/2016-17/ 213

Date: 21st Nov,2016

Subject: General Science Master Trainer Programme

Training Coordinators
DAV Public Schools

Dear Sir/Madam

DAV Centre for Academic Excellence (DAVCAE) is going to organize **4 day Capacity Building Programme for Master Trainers of General Science (Phase I) in December, 2016 (21st - 24th Dec)** in order to strengthen our Regional Training Centres and lay emphasis on grooming of efficient Resource persons from our in-house cadre.

Details of the Program :

Dates: December 21 – 24, 2016

Venue: Kulachi Hansraj Model School, Ashok Vihar, New Delhi.

Please ensure that two master trainers are sent from every cluster, fulfilling the following criteria:-

- i) One Master Trainer associated with classes (III - VII)**
- ii) One Master Trainer associated with classes (VIII - X)**

The training Coordinators are requested to inform and consult Cluster Heads and then finalize the names from each Cluster.

The Cluster Heads are advised to make the necessary changes (if required) to fulfill the criteria of selection in choosing the **master trainers** from his/her cluster.

You are requested to send two names of selected MTs latest by **5th Dec.2016**.

Please assess the performance of the Master Trainers based on the training assignments undertaken by them. Nominate only those who have been working sincerely and effectively.

Enclosed please find the list of **M T Clusters for Phase-I**, those **Clusters from which no Master Trainer of G. Science** were sent last year to attend the Master Trainer programme held in **Nov, 2015** at New Delhi.

Tel.no. 011-23520650
Tel.no. 011-23520652
Tel.no. 011-23515951



Website; www.davcae.net.in
E-mail: dcae.aa@davcmc.net.in

DAV CENTRE FOR ACADEMIC EXCELLENCE
DAV College Managing Committee
Chitra Gupta Road, Paharganj, New Delhi-55

Ref.No. DAVCAE/2016-17/ 213

Date: 21st Nov,2016

Directions to be given to the selected Master Trainers:

All the M Ts coming to attend the **phase I** program are requested to carry with them:

- i) **Their laptops with internet device (dongle) and a pen drive.**
- ii) **Textbooks of the classes they are teaching.**

On-line Registration and Course Fee :

1. **Online Registration:** Online Registration is compulsory. The participants are required to register themselves online on our **website www.davcae.net.in** under the **training link**.
2. **Detailed instructions** on training are provided on the link.
3. **Course Fee: Rs.4,000/- per participant as DD in favour of 'DAV Centre for Academic Excellence'** may either be sent by post or deposited during the program at Delhi. Kindly note that this course fee shall cover the workshop expenses only. The expenses on stay arrangement have to be borne by the participants.

Contact us: For related queries please contact the following persons :

- | | | |
|-------------------------|---|---|
| a) Mrs. Tanu Agarwal | - | 011 – 23521938 for On-line Registration |
| b) Mr. V.R. Bhalla | - | 07838493838 for Stay, Payment etc. |
| c) Mrs.Rajinder Narula, | - | 011 - 23520650 OSD -Academic Audit, |
| | | Program Coordinator. |
| | | e-mail ID dcae.aa@davcmc.net.in |

Please find attached the criterion for the selection of Master Trainers and Advisory to the participants. Thank you very much for the support and cooperation DAVCAE garners from all its Regional Centres.

With warm regards

25/11/2016 8:19:21
43508545-94a7-a21c-cd07-f575db64948a

Dr.(Mrs.) Nisha Peshin
Director -DAVCAE

- Encl : 1. Criterion for Selection document**
2. Advisory to the Participants
3. List of Clusters

Tel.no. 011-23520650
Tel.no. 011-23520652
Tel.no. 011-23515951



Website; www.davcae.net.in
E-mail: dcae.aa@davcmc.net.in

DAV CENTRE FOR ACADEMIC EXCELLENCE
DAV College Managing Committee
Chitra Gupta Road, Paharganj, New Delhi-55

Ref.No. DAVCAE/2016-17/ 213

Date: 21st Nov,2016