



DAV Centre for Academic Excellence
DAV College Managing Committee
Chitra Gupta Road, Paharganj, New Delhi-55

Ref. No. DAVCAE/2018-19/ 811

Date 08/05/2018

Subject: Capacity Building Program of Master Trainers in Social Studies for Middle/Secondary Classes

Training Coordinates
DAV Public Schools

Dear Sir/Madam,

Middle School provides concept clarity and also enhances the knowledge and skills of the child. Therefore, it is mandatory that middle school teachers are competent enough to impart desired knowledge and satisfy the quest of every child. To strengthen our Social Science teachers DAVCAE announces a **3 days Master Trainer Program** in the month of May, 2018 for the Middle/Secondary school teachers.

Tentative Programme Dates

Kindly note that a Master Trainer Programme(s) for Social Science teachers (Middle/Secondary Level) will be organized in the month of May, 2018 as per schedule given below. For the convenience of participants and to limit the number of participants we will be conducting training in two groups.

MTP for Middle/Secondary : 17th, 18th & 19th May, 2018 (Group I)

MTP for Middle/Secondary : 23rd, 24th & 25th May, 2018 (Group II)

Action Points for Cluster Heads

1. Attached please find the Cluster-wise list of Master Trainers. You will notice that some clusters do not have any Master Trainer. In consultation with the school Principal please nominate two/three Master Trainers for Middle/Secondary level, from every cluster in your RTC.
 - a. For Middle/Secondary Master Trainers have to be nominated from Classes –VI to X.
 - b. Fill up the attached Performa for Master Trainer Profile and mail it to us latest by **12.05.2018**.

Thus the **Nominated Master-Trainers** shall report on the evening of :

Middle/Secondary (Group I) : 16th May, 2018
Middle/Secondary (Group II) : 22nd May, 2018

NOTE : (Refer to Annexure 1 to get details of group I & II)

On-line Registration & Course Fee

1. After the names have been finalized kindly register them on DAVCAE website.
2. The Course fee of **Rs. 3000/-** may please be paid either through internet banking or deposited during the course at New Delhi in the form of a Multicity cheque or Demand Draft payable at New Delhi. Only the workshop expenses will be covered by the Course Fee.

Workshop Venue & Stay

1. The Master Trainer Programme will be organized by DAV College Managing Committee, Pahar Ganj, New Delhi.
2. For the stay of the Master Trainers approximate expenditure will be **Rs. 1300/- per day**. Since the boarding expenses (stay + dinner) will be directly met by the participants, the school should ensure that they carry the desired amount with them.

Enclosed please find the working Paper giving all the vital details of the Programme. Dr. Kshipra Verma, Education Officer, DAVCAE and programme Coordinatore will also be sending you further details of the MT Programme along with instructions to be passed on to the Master Trainers. Kindly ensure that it is done without fail.

Yours sincerely,



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Dr. Nisha Peshin
Director (Academics)

CC: 1. Directors Public Schools
2. All Cluster Heads

Encl: Working Paper
Master Trainer Profile Performa