



DAV CENTRE FOR ACADEMIC EXCELLENCE
DAV College Managing Committee
Chitra Gupta Road, Paharganj, New Delhi-55

Ref.No. DAVCAE/2017-18/ 092

Date: 17.05.2017

Dear Training Coordinator/RD/ARD

Continuing with its training endeavour DAV Centre for Academic Excellence, DAV CMC, shall hold a 3-Day **Capacity Building Master Trainer Programme in English at Middle and Secondary Levels**, for newly created Clusters at various RTCs in June 2017, at DAV College Managing Committee, Delhi. Kindly, nominate two best teachers one from middle section and another from secondary one from each cluster as per the details given below.

Dates & Days- June 29, 30 & July 1, 2017 ; Thursday, Friday and Saturday

s.n	Training Coordinator/RD/ARD & Clusters	No/names of Teachers to be nominated
1	Mrs. Seetha Kiran: Karnataka	2 (two)
2	Dr. U.S. Prasad : Aurangabad	2 (two)
3	Mr. Inderjeet Rai: Khagaul-Patna	* Ms. Sarika Rani-DAV Public School, Walmi Complex, Phuwarisharif, Patna
4	Ms Anjali Srivastava: Begusarai	2 (two)
5	Mr. Asis Kumar Jena: Buxar	2 (two)
6	Mr. Prashant Kumar: Durg	2 (two)
7	Mr. S. K. Sinha: 1) Sidhi 2) Katni	4 (four)
8	Mrs. Sneh Verma: 1) Sonapat 2) Delhi- Pitampura.	3 (three) 1. *Ms Paramita Ganguli – DAV Public School, Sector-7 Rohini. 2. *Sonia Jhingrani- AG DAV Cent. Public School, North Ex- Model Town, Delhi-09.
9	Mrs. Rama Parwan: Bilaspur	2 (two)
10	Mr. P.C.Verma: Mandi	1 (one)
11	Mr. M.K. Sinha: Ranchi	*Mr. Ajay Jha- DAV Public School, Gandhi Nagar, Ranchi
12	Mr. K.C. Srivastav: 1) Dhanbad 2) Palamu	1. Ms. Poonam Singh, DAV Bokaro. 2. Mr Shankhdeep, DAV Kusunda



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		Kusunda 3. Mr. Mainak Singh DAV Giridih
13	Dr. K.C. Satpathi: 1) Talcher & 2) Jagatsinghpur	4 (four)
14	Mr. S. P. Arora: Gurdaspur	2 (two)
15	Mr. Vijay Kumar: Ferozepur	2 (two)
16	Mr. S. K. Arora : Ludhiana	Ms Renu Thakur, DAV Public School, Nabha. Pb
17	Mr. H.K. Mohanty: 1) Faizabad 2) Sonebhadra	4 (four) 1. *Meenakshi Gupta-DAV Public School, Bina (NCL) Project, Sonebhadra, UP. 2. Arti Singh – GAIL DAV Public School, Gail Gaon, Dibiyapur, Auriya(UP)
18	Ms. Papiya Mukherjee: Kharagpur	2 (two)
	Total	40 (forty)
* Please nominate the asterisked teachers above from your cluster to the MT programme, because they are already a part of our whats'App group of DAVMTs in English.		

Venue: The Master Trainer Programme will be held at the Multi-Purpose Hall of DAV College Managing Committee, Pahar Ganj, Delhi. The selection criteria for the Master Trainers Programme in English is as given below

1. Good communication skills,
2. Good grasp of communicative approach to teach English,
3. Commitment to students,
4. Clear vision for training intervention,
5. Enthusiasm for teaching and learning,
6. Good health,
7. Willingness to devote extra time for learning new things and giving training,
8. Good IT skills,
9. Empathetic attitude,

Timing for the programmes will be from 9.30 a.m. to 5.30 p.m. on Day 1 & 2, and 09 a.m. to 4.30 p.m. on Day 3. Delegates can book their return tickets accordingly. The Master-Trainers shall report on the evening before the commencement of training on 29th June 2017.



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Course Fee:

The Course-fee for this 3-day Programme is INR 3000/- (three thousand) only, per participant. The teachers should deposit a multicity cheque / DD drawn in favour of DAV Centre for Academic Excellence, payable at Delhi, at the time of registration in Delhi.

Kindly, ask the nominated teachers to carry a pen-drive of 16 GB, and personal copy of textbooks. **Also, ask them to send their textual queries** to the email id

Accommodation:

Accommodation at DAV Guest House will be available for **08 (eight)** persons only. Stay for the participants will also be arranged at safe and hygienic hotels in the vicinity of DAVCMC. Approximate expenditure for accommodation at hotel will be INR 1000/- per day. Please note, the participants shall meet the expenses on stay at the hotel (stay & dinner). Hence, the school should ensure that the teachers carry enough amount of money with them.

Online registration is mandatory for participation in the programme. The delegates are required to make online registration on our website under the training tab/link. Please check the announcement of the course after 1st week of June 2017 on our website.

Looking forward to receiving early response from your end in our training endeavours.

Yours sincerely,

For

(Director- DAVCAE)

DAV CMC

Encl: Registration Form

Cc to-

1. Mrs. Seetha Kiran: 1) Karnataka
2. Dr. U.S. Prasad : 1) Aurangabad
3. Mr. Jaganath Reddy: 1) Khammam, Andhra Pradesh

Tel.no. 011-23503500
Extn. 308



Website; www.davcae.net.in
E-mail:

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6. Mr. Prashant Kumar: 1) Durg
7. Mr. S. K. Sinha: 1) Sidhi 2) Mr. G. K. Udgatha
8. Mrs. Sneh Verma: 1) Sonapat 2) Delhi- Cluster-1 Pitampura.
9. Mrs. Rama Parwan: 1) Bilaspur
10. Mr. P.C.Verma: Mandi
11. Mr. M.K. Sinha: Ranchi
12. Mr. K.C. Srivastav: 1) Dhanbad 2) Palamu
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- 18 Ms. Papiya Mukheree: 1) Kharagpur