

(Group 2)

Advisory for the Participant (selected Master Trainer)

Dear Participant

Congratulations on being selected as Mathematics Master Trainer. This is an advisory for your participation in three day Master Trainer Program (MTP) organised by DAV Centre for Academic Excellence from July 28 - 30, 2022.

This is a 3 day residential programme. Kindly go through the following instructions

1. Since we are going to begin our sessions from 10.00 a.m in the morning from 28<sup>th</sup> July, try to reach Delhi on 27<sup>th</sup> evening. Note that the session will continue till 5 pm on the third day also. Kindly make your reservations accordingly
2. The weather will be hot and humid in Delhi during that period. Bring your clothes accordingly
3. Pl. bring DAV Mathematics text book of at least one class from III to V
4. Discuss with fellow colleagues who are teaching these classes and Identify Problem Areas on the basis of difficulty level of teaching that concept/question in the class and also the common and frequent mistakes made by students. Also write any solution suggested by your colleague or a creative strategy and bring those documents in the workshop
5. Come prepared with innovative and creative ideas you would like to share during the workshop.
6. **Registration** – Kindly make the registration on-line, on the website of DAVCAE [www.dcae.net.in](http://www.dcae.net.in) under the heading **Training**. This is mandatory. Contact Ms. Tanu Agarwal/Ms. Vanita Jaisingh (01123503500, ext no. 233)) in case you have any query regarding registration.  
***Since there will be two groups, please go through the online instructions carefully before registration and register yourself in the right group (Group 2). The registration will open after 14<sup>th</sup> July.***
7. **Course Fee :-** a DD or multicurrency cheque of Rs. 8000/- drawn in favour of DAV Centre of Academic Excellence, New Delhi may either be sent by post or deposited during the programme at Delhi.
8. **Reporting for the Program :-** Kindly intimate your arrival and departure time to **Mr. Prabhakar Jha (09211163339)**.
9. **Logistics –** Your stay arrangement has been made at safe and hygienic places near the venue. All the workshop expenses including lodging and boarding will be borne by DAVCAE.

With regards

Rajni Bala  
Programme Coordinator