

(Group 2)

Advisory for the Participant (selected Master Trainer)

Dear Participant

Congratulations on being selected as Mathematics Master Trainer. This is an advisory for your participation in three day Master Trainer Program (MTP) organised by DAV Centre for Academic Excellence from Nov 21 - 23, 2022.

This is a 3 day residential programme. Kindly go through the following instructions

1. Since we are going to begin our sessions from 9.30 a.m in the morning from 21st November, try to reach Delhi on 20th Nov evening. You are free to leave after 4pm on the third and final day (23rd Nov) of training. Note that the session will continue till 4 pm on the third day also. Kindly make your reservations accordingly
2. The weather will be slightly on the colder side during that period. Bring your clothes accordingly
3. Pl. bring NCERT Mathematics text book of classes from IX to X.
4. Discuss with fellow colleagues who are also teaching these classes and Identify Problem Areas on the basis of difficulty level of teaching a concept/question in the class and also the common and frequent mistakes made by students.
5. Come prepared with innovative and creative ideas you would like to share during the workshop.
6. **Registration** – Kindly make the registration on-line, on the website of DAVCAE www.dcae.net.in under the heading **Training**. This is mandatory. Contact Ms. Tanu Agarwal/Ms. Vanita Jaisingh (01123503500, ext no. 233, 302) in case you have any query regarding registration.
Since there will be two Mathematics Secondary groups , please go through the online instructions carefully before registration and register yourself in the right group (Group 1). The registration will open after 11th November.
7. **Course Fee :-** The course fee is Rs. 8000/- . You are required to deposit a DD or multicity cheque drawn in favour of “DAV Centre of Academic Excellence, New Delhi”, during the programme at Delhi. Your RO and Cluster Head have already been informed regarding it.
8. **Reporting for the Program :-** Kindly intimate your arrival and departure time to **Mr. Prabhakar Jha (09211163339)**.
9. **Logistics** – Your stay arrangement has been made at safe and hygienic places near the venue. All the expenses including lodging and boarding during the workshop timings will be borne by DAVCAE.

Important points :- Kindly note

- a. The stay arrangements are made only for the participants. As per the instruction of Director – DAVCAE, Please don't bring any relative along with.
- b. On third day, the sessions will continue till 4 pm. You will not be allowed to leave the sessions in between. Kindly make your travel arrangements accordingly.

With regards

Rajni Bala
Programme Coordinator