

Advisory for the selected Master Trainers

Dear Participant,

Many felicitations on being selected for the role of a Master Trainer for Science. Following is the advisory for your participation in the three day programme organized by DAV CAE from 26 - 28 March, 2018.

Instructions : Note carefully

1. **Reporting for the program :** Kindly do intimate through your Principal, your arrival and departure time well before time on e-mail – dcae.aa@davcmc.net.in and also inform Mr. V.R.Bhalla at Mobile No. 07838493838 your arrival and departure time. You will report directly to the hotel after reaching Delhi.
2. As we begin the sessions from **8 a.m. on 26th March,2018**, try and reach Delhi on evening of **25th March,2018** and programme will be over by 4:30 p.m on **28th March,2018** the final day of training.
3. **Online Registration:** Register on www.davcae.net.in under the training heading which is mandatory. In case of any queries regarding registration, please contact : **Mrs. Tanu - (011-23503500-Extn 233)**.
4. **Course Fee :** Demand Draft of **Rs.3,000/- drawn in favour of DAV Centre for Academic Excellence, New Delhi** may either be sent by post or can be deposited during the programme at Delhi.
5. **Accommodation :**
Your stay arrangement will be made at good, safe and hygienic hotels nearby. Please carry enough extra cash for payment of your hotel bills. **Approximate** expenditure for accommodation at hotel will be Rs.1200/- per day (which includes dinner and GST) All other expenses of breakfast, tea and lunch will be borne by DAVCAE.

With regards



Mrs. Rajinder Narula

OSD - Academic Audit & Programme Coordinator