



*DAV Centre for Academic Excellence
DAV College Managing Committee
Chitra Gupta Road, Paharganj, New Delhi-55*

Ref. No. DAVCAE/2026-27/ 183

Date: 03.08.2026

Dr Nisha Peshin
Director (Academics)

Sub: Instructional Material for EEDP (Classes-Nursery to II)

Dear Regional Officer/Principal

You are aware that DAVCAE in its pursuit of excellence and uniformity has designed the Instructional Packages for students and teachers. Under the Early Education Development Programme (EEDP), for Classes-Nursery to II, the resources, like **Teachers' Documents** and **Educational Kits**, serve as a comprehensive guiding framework that empowers teachers with pedagogical direction, strategies and tools required for effective implementation. The details of in-house designed material as required for EEDP are mentioned below:

Teachers' Documents

S. No.	Title	Class	Cost Per Copy in Rupees	Remarks
1	Curriculum And Assessment Guidelines	Nursery	140	All the documents are the UPDATED REPRINT, YEAR 2026.
2	Curriculum Guidelines	LKG	120	
3	Curriculum Guidelines	UKG	120	
4	Curriculum Guidelines	I	120	
5	Curriculum Guidelines	II	120	
6	Assessment And Reporting Guidelines	LKG to II (combined)	180	

Educational Kits

S. No.	Title	Class	Cost Per Kit in Rupees	Remarks
1	Child Craft (An Interactive Activity Kit)	LKG	2000	All the kits are the SAME VERSION as supplied to DAV Schools in the year 2025.
2	Child Craft (An Interactive Activity Kit)	UKG	2000	
3	Child Craft (An Interactive Activity Kit)	I	2000	One kit of each class is sufficient for a group of 25 children.
4	Child Craft (An Interactive Activity Kit)	II	2000	

It is desired that the schools should have the sufficient quantity of these material with them. In order to make the necessary arrangements for demand and supply, DAVCAE is in the **process of getting the requisitions** from DAV Schools. Following the process-

1. Schools, that are in the need of material, are requested to **fill the Online Requisition Proforma** titled '*Requisition of Instructional Material for EEDP (Classes-Nursery to II)*' available in the Proforma section at our website www.davcae.net.in using their School Login details.
2. **FOR SCHOOLS OUTSIDE DELHI-NCR REGION**
 - a. Schools must send the **intimation of requisition** (after filling the Proforma) to their respective Regional Offices for their records as the material will be sent to their Regional Office only.
 - b. **Regional Officers** are requested to follow-up with the schools of their zones for filling the Requisition Proforma in time. This will help us to arrange, collectively pack and dispatch the material of a zone to its Regional Office for its further distribution to schools.
 - c. Schools, that **do not fall under any Regional Officer**, will receive the material directly from our office.
3. **FOR SCHOOLS WITHIN DELHI-NCR REGION**
 - a. Schools will be **intimated the suitable date and time** by our office for the collection of material.
 - b. Schools may **depute a person along with the authority letter** for collecting the material from our office only after receiving the intimation.

It is further intimated that-

1. The **Last Date** for filling the Online Requisition Proforma is **25 AUGUST 2026**.
2. Schools may **remit the payment** for the same by means of a Multicity Cheque or Demand Draft in favour of DAV Centre for Academic Excellence, New Delhi on the **receipt of material and its Invoice**. (No cash payments will be accepted.)

NOTE:

1. Fill the Proforma carefully and **recheck all the details** before submitting the same.
2. For any query, contact at **011-35661400 Extn 232** or write to email id dcae.curriculum@davcmc.net.in.

With regards

Yours sincerely,

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(Dr Nisha Peshin)

To: All Regional Officers/Assistant Regional Officers/
Regional Assistants/Principals