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DAV Centre for Academic Excellence
DAV College Managing Committee
Chitra Gupta Road, Paharganj, New Delhi-55

Ref. No. DAVCAE/2017-18/ 019

Date: 17/04/2017

Dr.(Mrs.)Nisha Peshin
Director(Academics)

Subject: Installation of Open Source Software

Dear Principal,

This has reference to our earlier circular no. DAVCAE/2016-17/354 dated 28.03.2017 regarding Installation of Open Source Software(s) in Computer Labs for session 2017-18.

You are requested to ensure the following in your school/region/cluster.

1. All the computer labs in your school should have only Open Source Software(s) installed on every machine. No pirated software(s) should be installed on any machine.
2. The report w.r. to same is to be submitted to DAVCAE by 30.04.2017 certifying the labs have been cleaned and must attach the list of software(s) installed on all the machines in the computer labs with your report. Please send this report to Kshipra Verma, Education Officer, DAVCAE, DAV College Managing Committee, Pahar Ganj, New Delhi - 110055.
3. Please note software like Auto CAD or Maya etc. which are not taught at school level should not be installed on any machine in any of the computer labs.
4. It may be noted that Windows Operating System should not be **UNINSTALLED**, if in future DAVCAE decides to remove the operating system as well, then a separate notification will be sent for same.
5. Only the software(s) which are part of the ICT Curriculum from grade III to VIII or as per CBSE curriculum from IX to X or XI to XII should be installed on the machines.
6. Only the machines which are used by your school office may continue to have Microsoft office.
7. As we are not teaching Microsoft office from this session hence no training or Capacity Building Programme for teachers should be conducted on Microsoft office, Sway, One note or any other such related product.
8. In case your students wish to participate in any inter-school competition requiring proficiency in some software(s), in that case trial version of desired software(s) should be installed for practice purpose and immediately uninstalled after the competition is over.

The circular may be considered on highest priority and immediate action may be taken accordingly.

With warm regards

Yours sincerely,

17/4/2017

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(Dr. Nisha Peshin)