



DAV Centre for Academic Excellence
DAV College Managing Committee
Chitra Gupta Road, Paharganj, New Delhi-55

Ref. No. DAVCAE/2023-24/16

Date: 11.04.2023

Dr. (Mrs.) Nisha Peshin
Director (Academics)

Sub: Instructional Materials Designed by DAVCAE

Dear Principal

You are aware that the DAV Centre for Academic Excellence, in order to bring quality and uniformity in education in our schools, has designed various instructional materials, like Textbooks, Teachers' Manuals, Educational Kits, Audio and Multimedia Contents, both for students and teachers. These instructional materials help teachers to make the teaching-learning process interesting and participative.

Our in-house designed textbooks for Classes-LKG to VIII constitute the major part of instructional materials and for every Academic Year, we issue the Prescribed List of Textbooks for the students. Accordingly, for the Academic Session 2023-24, the prescribed list has been uploaded on our website for ready reference. In addition to the textbooks, the other materials which are to be used in the classroom teaching are mentioned below:

S. No.	Instructional Material	Class	Cost per unit in Rupees	Meant for
1.	Document titled <i>Curriculum Areas & Activities</i>	Nursery	30	Teachers
2.	Document titled <i>Curriculum Guidelines</i>	LKG	75	Teachers
3.	Document titled <i>Curriculum Guidelines</i>	UKG	75	Teachers
4.	Document titled <i>Curriculum Guidelines</i>	I	70	Teachers
5.	Document titled <i>Curriculum Guidelines</i>	II	70	Teachers
6.	Document titled <i>Curriculum Guidelines</i>	III	80	Teachers
7.	Document titled <i>Curriculum Guidelines</i>	IV	80	Teachers
8.	Document titled <i>Curriculum Guidelines</i>	V	80	Teachers
9.	Document titled <i>Evaluation And Reporting Guidelines</i>	LKG to II (Combined)	110	Teachers
10.	Educational Kit titled <i>Child Craft</i>	LKG	1100	A group of 25 children
11.	Educational Kit titled <i>Child Craft</i>	UKG	1100	A group of 25 children
12.	Educational Kit titled <i>Child Craft</i>	I	1300	A group of 25 children
13.	Educational Kit titled <i>Child Craft</i>	II	1300	A group of 25 children

It is quite satisfactory to find that almost all DAV Schools have the sufficient quantity of these materials and are sincerely using the same as well in their classroom teaching.

Further, in case your school feels the need of having any of these materials, you may send in your requisition to this office at the email id director.academics@davcmc.net.in so that the desired items can be dispatched to you at the earliest.

The payment for these items may be remitted by means of a multicurrency Cheque or Demand Draft in favour of **DAV Centre for Academic Excellence, New Delhi.**

NOTE:

- a. *For any further enquiry, please contact our office at 011-23503500 Extn. 232.*
- b. *The collective requisition of schools of a zone can also be sent through its Regional Office.*

This is for your information please.

With regards

Yours sincerely,



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(Dr. Nisha Peshin)

To
All Heads of DAV Schools

CC to:
Regional Officers/Dy. Regional Officers/
Asst Regional Officers