



**DAV Centre for Academic Excellence**  
**DAV College Managing Committee**  
**Chitra Gupta Road, Paharganj, New Delhi-55**

Ref. No. DAVCAE/2020-21/405

Date: 03/03/2021

**Dr.(Mrs.) Nisha Peshin**  
**Director (Academics)**

**Advisory : Conduct of Annual Examination Class VIII and Class XI, March, 2021**

Dear Sir/Madam

1. DAVCAE conducts Annual Examination of Class VIII and Class XI in the month of Feb-March through offline mode.
2. Corona-19 has badly affected education system in India, leading to closure of schools in order to prevent the spread of Corona Virus. The schools opted to continue their normal classes on online platform and successfully completed the syllabi of Academic Session 2020-21.
3. Accordingly DAVCAE decided to conduct Annual Examination of Class VIII and XI through offline mode. A Centralized date-sheet for above mentioned classes was forwarded to all schools which were affiliated to DAVCAE.
4. Some parents took it as a positive step and gave consent to their wards to appear in offline examination.
5. In order to prepare students to excel in Board Examination and lay a solid foundation in lower classes the following measures are suggested to conduct Annual Examination of Class VIII and XI.

**Class XI**

6. a) The school should make an endeavour to conduct offline examination with the consent of parents.  
b) Head of Institutions are requested to communicate and motivate all parents and students having reservation in appearing for offline examination.  
c) After exercising all measures if parents are still unwilling to send their ward for offline examination, then the online examination be conducted. The details of online examination are given as under :
  - i) The weightage for assessment of online examination will be 50% for theory examination and 50% for viva-voce.
  - ii) The viva-voce to be held on the day of examination. The questions to be asked from the whole syllabus.
  - iii) The viva-voce to be conducted by the teacher other than the one who is teaching that child.

Class VIII

- i) The Principal can opt for online/offline examination.
- ii) In case of online examination the timing and duration as given in date-sheet need to be followed strictly.
- iii) A robust system of supervision be worked out with team of teachers and same may be effectively implemented.
- iv) In case of offline examination the guidelines as issued vide our letter no. DAVCAE/2020-21/371 dated 11.02.2021 be strictly followed.

**7. Head of the Institution is responsible for smooth and fair conduct of examination.**

Yours sincerely,



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(Dr. Nisha Peshin)