



**DAV Centre for Academic Excellence**  
**DAV College Managing Committee**  
**Chitra Gupta Road, Paharganj, New Delhi-55**

Ref. No. DAVCAE/2022-23/021

Date: 18/04/2022

**Dr. (Mrs.) Nisha Peshin**  
**Director (Academics)**

**Sub: Instructional Materials for the Academic Session, 2022-23**

Dear Regional Officer/Principal

You are aware that the DAV Centre for Academic Excellence in order to bring quality and uniformity in education in our schools, has designed various instructional materials, like Textbooks, Teachers' Manuals, Educational Kits, Audio and Multimedia Content, both for students and teachers. These instructional materials help teachers to make the teaching-learning process interesting besides participative.

Our in-house designed textbooks for Classes-LKG to VIII constitute the major part of instructional materials and for every Academic Year, we issue the Prescribed List of Textbooks for the students. Accordingly, for the Academic Session 2022-23, the prescribed list of books is uploaded on our website for ready reference. In addition to the textbooks, the other materials which are to be used in the classroom teaching are mentioned below:

S. No.	Instructional Material	Class	Cost per unit in Rupees	Meant for
1.	Document titled <i>Curriculum Areas &amp; Activities</i>	Nursery	30	Teachers
2.	Document titled <i>Curriculum Guidelines</i>	LKG	75	Teachers
3.	Document titled <i>Curriculum Guidelines</i>	UKG	75	Teachers
4.	Document titled <i>Curriculum Guidelines</i>	I	70	Teachers
5.	Document titled <i>Curriculum Guidelines</i>	II	70	Teachers
6.	Document titled <i>Curriculum Guidelines</i>	III	80	Teachers
7.	Document titled <i>Curriculum Guidelines</i>	IV	80	Teachers
8.	Document titled <i>Curriculum Guidelines</i>	V	80	Teachers
9.	Document titled <i>Evaluation And Reporting Guidelines</i>	LKG to II (Combined)	110	Teachers
10.	Educational Kit titled <i>Child Craft</i>	LKG	1100	A group of 25 children
11.	Educational Kit titled <i>Child Craft</i>	UKG	1100	A group of 25 children
12.	Educational Kit titled <i>Child Craft</i>	I	1300	A group of 25 children
13.	Educational Kit titled <i>Child Craft</i>	II	1300	A group of 25 children

You may access the demand of tabularised instructional material for the new Academic Session, 2022-23, and may send in your requisition to DAVCAE at the email id: [director.academics@davcmc.net.in](mailto:director.academics@davcmc.net.in) so that the desired items can be dispatched to you at the earliest. The payment for these items may be remitted by means of a multicity Cheque/Draft in favour of **DAV Centre for Academic Excellence, New Delhi.**

**Note:**

1. *The Regional Officers may get the requisition from all the schools under their zones so that the collective supply of the material can be made vide one single bill.*
2. *It is advisable that the Payments of the Instructional Material ordered may be sent in advance along with the requisition itself.*
3. *Please do mention the suitable Transport Company through which the consignment may be dispatched to the desired place.*
4. *For any further enquiry, please contact our office at 011-23503500 Extn. 232, 302*

**This is for your information and further necessary action please.**

With regards

Yours sincerely,



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(Dr. Nisha Peshin)

To All  
Regional Officers/Dy. Regional Officers/  
Asst Regional Officers/Principals