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**DAV Centre for Academic Excellence**  
**DAV College Managing Committee**  
*Chitra Gupta Road, Paharganj, New Delhi-55*

Ref. No. DAVCAE/2018-19/775

Date : 09/04/2018

Dr. (Mrs.) Nisha Peshin  
Director (Academics)

Sub: Instructional Materials Designed by DAV Centre for Academic Excellence

Dear Regional Director/Principal

You are aware that the DAV Centre for Academic Excellence, a wing of DAV CMC, in addition to text books (Classes-LKG to VIII) has designed various instructional materials which help making the teaching-learning process participative. The following table presents a glance of these instructional materials.

S. No.	Instructional Material	Class	Cost	Meant for
1.	Document titled <i>Curriculum Areas &amp; Activities</i>	Nursery	Rs. 30 each	Teachers
2.	Document titled <i>Curriculum Guidelines</i>	LKG	Rs. 75 each	Teachers
3.	Document titled <i>Curriculum Guidelines</i>	UKG	Rs. 75 each	Teachers
4.	Document titled <i>Curriculum Guidelines</i>	I	Rs. 65 each	Teachers
5.	Document titled <i>Curriculum Guidelines</i>	II	Rs. 65 each	Teachers
6.	Document titled <i>Curriculum Guidelines</i> (Revised Edition 2017)	III	Rs. 80 each	Teachers
7.	Document titled <i>Curriculum Guidelines</i> (Revised Edition 2017)	IV	Rs. 80 each	Teachers
8.	Document titled <i>Curriculum Guidelines</i> (Revised Edition 2017)	V	Rs. 80 each	Teachers
9.	Document titled <i>Evaluation &amp; Reporting Guidelines</i> (Updated Edition 2018)*	LKG to II (Combined)	Rs. 105 each	Teachers
10.	Educational Kit titled <i>Child Craft</i>	LKG	Rs. 1100 each	A group of 25 children
11.	Educational Kit titled <i>Child Craft</i>	UKG	Rs. 1100 each	A group of 25 children

\* The Updated Edition 2018 of the said document contains a modified key for assessment, format of an anecdotal record and rechecked contents visa-vis textbooks.

All these instructional materials have been provided to the DAV Public Schools from time to time. This year also, we are arranging to supply these to the schools as per their requirement. As such, we request you to please send in your requisition through post at our office or at email id: **dcae.curriculum@davcmc.net.in** so that the necessary arrangements may be made for the supply.

The payments for the same may be remitted by means of a multi-city cheque/draft in favour of **DAV Centre for Academic Excellence, New Delhi.**

**Note:**

*A. The Regional Directors/Assistant Regional Directors may get the requisition from all the schools under their zones so that the collective supply of the material can be made vide one single bill.*

*B. The packing and freight charges would be extra for the outstation supply.*

**This is for your information and further necessary action please.**

With regards

Yours sincerely



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(Dr. Nisha Peshin)